

Minutes of the Annual General Meeting of the Wellington Swimming Association held on Tuesday 25th August 2009 at 7.30pm, at Pelorus Trust House, Seaview

M Berge welcomed everyone to the meeting,

Life Member: Pam Edwards and Lynn Keatley
Board: M. Berge - President, V. Morton, G. Forsythe, H Newall, R Gibson,
N Lucie-Smith, N Woodrow, P Rush

Operations Manager: H. Latham

Delegates:

CAPITAL	Gary Hurring	Caroline Miller
HATAITAI		
HUTT	Robert Gibb	
KAPITI		
KARORI PIRATES	Steve Francis	
PORIRUA CITY AQUATICS	Sandra Bednarek	Matt Trlin
MARANUI	Ron Watt	Heather Albrecht
RAUMATI	Paul Norris	Jim Floerchinger
SWIMZONE RACING	Cath Green	Jude Fawcett
TAWA	Philip Tennant	Ngaire Huggins
UPPER HUTT	Murray Ingram	Barbara Neish

Others: Gareth Kean, Lisa & Samantha Lee, Sandy Turner, Robyn Prior, Robin Cowan and Linda George

Apologies: Bill & Joan Matson, Yvonne Mansell, Tash Hind, Kapiti Swim Club, Daphne McLay, Roger Robins, Jim Drummond, Nevill Sutton, Mike Bryne [CEO SNZ]

Moved: That the apologies be accepted.

M. Berge/G. Forsythe – Carried

MINUTES OF THE PREVIOUS ANNUAL GENERAL MEETING:

Amendment:

Moved: The minutes of the Wellington Swimming Association Annual General Meeting held on 28th August 2008 are confirmed as a true and accurate record.

P. Edwards/L George – Carried

Matters Arising from the Minutes:

There were no matters arising from the previous meeting.

TABLING OF ANNUAL REPORTS AND FINANCIAL STATEMENTS RECEIVED

	<u>Annual Report</u>	<u>Financial Statement</u>
Atrium		✓
Capital	✓	✓ [Draft]
Hataitai	✓	✓
Hutt	✓	✓
Kapiti		
Karori Pirates	✓	✓ [Draft]
Mana Swimco	✓	✓
Maranui	✓	✓
Porirua	✓	✓
Raumati	✓	✓
SwimZone Racing	✓	✓
Tawa	✓	✓
Upper Hutt	✓	✓

Consideration of the Association Annual Report and Financial Statement

Atrium Swimming Club has been wound up and Final accounts forwarded. Atrium to be withdraw from club list and become inactive. Karori requested to have their audited Financial Statements completed by 30 September 2008. Kapiti Swimming Club – letter received today 25 August requesting for a deferment until 30 December due to financial issues from the last administration.

L. George/ R. Watt - carried

Annual Report

Receive and adopt the Swimming Wellington's Annual Report and Financial Statement

Matters Arising from the Annual Report

Sandra Bednarek wanted the meeting to be aware that the use of the name Porirua City Aquatics should not have been used for the club report heading, as the Club still operated as Mana SwimCo at their Annual General Meeting. A request was made to have this changed was duly noted.

S. Bednarek/P. Rush- Carried

Presidents Report

Mark Berge gave an overview of the Presidents Annual Report

**"World Class in Every Pool"
Our Year**

Competition Pool

- A year of significant success in the pool
- National representation, Sports Awards and recognition (Swimmers, Coaches & Officials)
- Premiership Competition & Signature Meets continue to be successful
- Huge thank you to all our Officials, Volunteers and Parents

Club Administration Pool

- Hataitai celebrates 100 years
- 14.9% increase in membership (Wellington the biggest region with 2,437 members)
- SNZ Database pilot
- Mergers a necessary step towards stronger clubs and a more professional approach

Swim Wellington Pool

- Operation role successfully established (a professional approach, better service, more effective)

Swimming Wellington



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- Swimming Calendar
- Board performance (professionalism, transparent & quality decision making, continuous improvement)
- Relationship building and lobbying (Trusts & Sponsors. WCC)

Working Together

"lets compete in the water and work together for the good of all"

2008 Challenges

- Increased competition for athletes, resources & funding
- Amalgamations a sensible trend
- Consistent and sustainable growth is what we need to survive in this environment
- The challenge to all clubs is to grow their programmes by 10% per annum

2009 Challenges

- Economic Environment calls for prudent governance
- Grassroots swimming our life blood (look to build relationships with Learn to Swim operations, look at ourselves and what we offer)
- Changed Sector (avoid being trapped in the past or becoming self-righteous)
- Competitive numbers are down from 681 to 626 a drop by 55?
- Length and number of meets

Thank you

- Charitable Trust & Sponsors
- SNZ and our Clubs for their support
- Swimming Wellington (Henrietta Latham, Pam Edwards & fellow committee & Board Members)

P. Rush/ S Bednarek – Carried

Financial Statement

An overview of the Financial Report was given by Viv Morton with a further overview of clarification of expenses by Mark Berge. A vote of thanks to Graham Gould for auditing the Swimming Wellington Accounts.

Moved: That the Financial Report be adopted.

H. Newall/P.Edwards – Carried

ELECTION OF CHAIRMAN, SECRETARY, TREASURER, TECHNICAL OFFICER, 4 MEMBERS, 3 SELECTORS, 3 AWARD COMMITTEE.

President:	Mr Mark Berge
Secretary of the Board:	Ms Rosie Gibson
Treasurer:	Mrs Viv Morton
Technical Officials Officer:	Mr Greg Forsythe
	<i>P. Edwards/N. Lucie-Smith – carried</i>
Four Members:	Mrs Heather Newall
	Mr Phillip Rush
	Mr Neil Woodrow
	Mr Nigel Lucie-Smith
	<i>S. Turner/P. Edwards – carried</i>
Three Selectors:	Mrs Heather Newall
	Ms Rosie Gibson
	Mrs Sandy Turner
	<i>N. Woodrow/P. Rush – carried</i>
Awards Committee:	Mr Jim Drummond
	Mr Roger Robins
	Mrs Daphne McLay
	<i>R. Gibb/B. Neish – carried</i>

Service Awards

There were two service awards presented to members by the Awards Committee this year. The Awards were presented by Pam Edwards, Life Member to Linda George, Porirua City Aquatics and Ngarie Huggins from Tawa Swimming Club.

REMITTS

REMIT 1 RULE 13 CLUBS

13.2 A Club will be eligible to be affiliated if it can demonstrate that it:

- (a) Has a membership of at least 20 fee payment members, 10 of who must be registered swimmers.

Rational: *To align with Swimming Zealand Constitution SNZ Rule 7 CLUBS;*

13.2 A Club will be eligible to be affiliated to SW if upon application it can demonstrate that it:

- (a) Has a membership of at least 50 members

P. Rush/N Woodrow– carried

REMIT 2 RULE 16. SWIMMING WELLINGTON BOARD

16.3 The elected members shall be elected at the Annual General Meeting (“AGM”).

Rational: *For the purpose of continuity, board member development, succession planning, risk mitigation and renewal of skills it has become 'Best Practice' for Boards to introduce a Set Term of Office. This change also brings Swimming Wellington into alignment with Swimming Zealand Constitution Rule refer: - SNZ 10 THE BOARD .. 10.4*

16.3. At each AGM of Swimming Wellington the two longest serving elected Members shall retire but shall be eligible for re-election. If the longest serving Members number more than two, all with equal lengths of service, the two to retire will be decided by straw poll.

P. Rush/S. Bednarek– carried

REMIT 3 REG. 6 SWIMMERS SUBSIDIES AND PERFORMANCE BASED PAYMENTS

6.1 Swimmers may be entitled to refund all or part of travel and accommodation costs when the represent New Zealand or Wellington at competitions.

6.2 Swimmers may be entitled to performance-based payments when they represent New Zealand or Wellington at competitions

6.3 The best swim of the competition is the only one that counts.

6.4 Swimmers who are unavailable for Swimming Wellington relay teams may be ineligible for payment of subsidies.

Rational: *The Swimming Wellington Board would like to remove the disincentive for swimmers who do not making themselves available for regional relays; at the same time raising the bar for performance based subsidies.*

REG. 6 SWIMMERS SUBSIDIES AND PERFORMANCE BASED PAYMENTS

- 6.1 Swimmers may be entitled to a refund, of all or part of travel and accommodation costs when they represent New Zealand or Wellington at competitions.
- 6.2 Swimmers may be entitled to performance-based payments, both for individual and relay performances, as specified by Swimming Wellington.
- 6.3 For an individual subsidy the best individual swim of the competition is the only one that counts.
- 6.4 For relays, the subsidy applies to regional relays teams only and will be evenly divided among the team members. Swimmers may be entitled to more than one relay subsidy.

H. Newall/G Hurring – carried

REMIT 4

REG 11. SCHEDULE OF CLUB COLOURS & ABBREVIATIONS

<u>CLUB</u>	<u>COLOURS</u>	<u>ABBREVIATION</u>
Atrium Swim Club	Black and Grey	ATM
Capital Swim Club	Electric Blue & Fluoro Yellow	CAP
Hataitai Swimming Club	Blue and White	HAT
Hutt Swimming Club	Red and White	HUT
Kapiti Swimming Club	Jade Green, Navy and White	KAP
Karori Pirates Swimming Club	Black, White and Red	KRI
Mana Swimco	Turquoise and Black	MSC
Maranui Swimming Club	Red, White and Blue	MAR
Raumati Swimming Club	Red, White and Blue	RAU
SwimZone Racing	Blue, Green, Red and White	SCA
Porirua Swimming Club	Black White and Orange	PSC
Tawa Swimming Club	Red, Blue and Gold	TWA
Upper Hutt Swimming Club	Royal Blue and White	UHT

Change: *Remove Atrium Swim Club from the register. Due to the merger of Mana Swimco and Porirua Swimming Club it has been necessary to make the following amendments; the colours for Mana/Porirua will be Turquoise, Orange and Black. Additional that Porirua City Aquatics Incorporated, replaces all references to Mana Swimco Incorporated. The Club code will become PCA -WN.*

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Karori Pirates Swimming Club	Black, White and Red	KRI
Maranui Swimming Club	Red, White and Blue	MAR
Porirua City Aquatics	Turquoise, Orange and Black	PCA
Porirua Swimming Club	Black White and Orange	PSC
Raumati Swimming Club	Red, White and Blue	RAU
SwimZone Racing	Blue, Green, Red and White	SCA
Tawa Swimming Club	Red, Blue and Gold	TWA
Upper Hutt Swimming Club	Royal Blue and White	UHT

P.Rush/S Bednarek – carried

Swimming Wellington



GENERAL BUSINESS:

A vote of thanks to Trish Green as Board Secretary for the 2008/2009 year.

The presentation of the Annual Awards made by Viv Morton, retiring Convenor of Selectors.

There being no further General Business the meeting closed at 8.20pm.

Confirmed as a true and accurate record

Signed _____

Date ____/____/____